

## Back to School Arrangements for Monday 6<sup>th</sup> September

Dear parents/ carers,

We hope you have had a good summer, are all safe and well and are looking forward to the new school year, starting for pupils on **Monday September 6<sup>th</sup>**.

We are writing to give you information about arrangements for September and to let you know of some of the changes we have made following new guidance and the lessening of restrictions.

We still intend to keep some of the procedures already in place to keep everyone as safe as possible, e.g. separate entrances to school, but will be returning to a 9am start and 3pm finish for everyone.

Please see further information about our procedures below.

### Attendance

Attendance will be mandatory, as the government expects all pupils to attend school. The usual rules will apply, meaning we'll be recording attendance and following up on any absences.

If your child experiences symptoms of Covid-19, **please keep your child at home**, arrange a **test** for your child and keep your child at home, **even if they are feeling better**, until they receive a **negative result**. If the result is positive, your child must isolate for 10 days.

**Close contacts**, e.g. other people in the household should take a **PCR test but no longer need to isolate**, and can attend school/ work whilst waiting for their results (unless they develop symptoms).

### Safety measures

The children will no longer need to be grouped into class bubbles but some safety measures will remain such as:

- **regular hand washing**- hand sanitisers will remain in corridors and in classrooms.
- **additional cleaning**- particularly of toilets.
- **keeping any pupils experiencing symptoms at a 2m distance from other pupils and staff.**
- **entering and exiting school through multiple entrances**- to reduce over-crowding in these areas.
- **coming straight into school at the beginning of the day**- children will not be able to play in the playground before school but should come straight into school. External school doors will be open from 8.50am to help parents/carers who need to drop off more than one child.

### Beginning and end of the day

When your children come into and leave school, **four entrances** to the school site will be used for pupils and parents/carers:

- Entrance 1: **Main gate on Rolls Crescent then Carpark gate - Nursery & Reception**
- Entrance 2: **Main gate on Rolls Crescent then turn right to KS1 back gate - Y1, Y2**
- Entrance 3: **Shearsby Close gate - Y3 & Y4**
- Entrance 4: **Clopton Walk Gate - Y5 & Y6**

Children cannot wait in the playground before school and should come straight into school through their designated entrance gate then straight into school to their classroom.

Please look for your child/children's year group below to find the relevant entrances and pick up points for the beginning and end of the day.

To keep your child/children safe, please do not walk through the school car park with your child/ children. Also, parking is not permitted unless you are a blue badge holder.

### Timings

Groups	Entrance	Start	Playtime	Lunch time	Finish	End of Day Pick up
Nursery	1. Car park gate	9.00am		11.30 – 12.30pm	3.00pm	Outside Nursery
Reception	1. Car park gate	9.00am		11.30 – 12.30pm	3.00pm	Outside Reception
Y1	2. Main gate then KS1 gate	9.00am	10:10 – 10:25am	12.00 – 1.00pm	3.00pm	Outside classroom
Y2	2. Main gate then KS1 gate	9.00am	10:10 – 10:25am	12.00 – 1.00pm	3.00pm	Outside classroom
Y3	3. Shearsby Close gate then playground door	9.00am	10:30 – 10.45am	11.45 – 12.30pm	3.00pm	From KS1 Muga Pitch
Y4	3. Shearsby Close gate then playground door	9.00am	10:30 – 10.45am	11.45 – 12.30pm	3.00pm	From KS1 Muga Pitch
Y5	4. Clopton Walk gate then dining room entrance	9.00am	10:55 – 11.10am	12.15 – 1.00pm	3.00pm	From KS2 Muga Pitch
Y6	4. Clopton Walk gate then dining room entrance	9.00am	10:55 – 11.10am	12.15 – 1.00pm	3.00pm	From KS2 Muga Pitch

Please see photographs below to ensure you know which entrances/ collection points to use.

### Nursery & Reception



Through main gate.



Turn left to car park.



Turn right at car park.



Head to EYFS gate.

### Year 1 and Year 2



Through main gate



Turn right



Head to KS1 back gate



Pass sheds to classrooms.

## Year 3 and Year 4



Through Shearsby Close gate



Pass the mosaics



Head to playground door

## Year 5 and Year 6



Through Clopton Walk gate



Pass Muga pitch then turn right



Follow path round EYFS



Head to dining room door

## Nursery – Year 6 arrangements

Please could you support us with these arrangements by:

- Entering and leaving through the designated gate.
- Arriving on time for entry to school. If you have children in more than one-year group, you may drop off your child/ children a few minutes before 9am and your child/ children will be able to go straight into school.

## Children who walk to school by themselves

We recognise that some of the older children make their own way to and from school. If this applies to your child/ children, you will need to make sure you have filled in the permission form and returned it to school

At the end of the day any child walking home by themselves will be dismissed first.

## Communication with teaching staff

Staff will not be available to speak to at the beginning and end of the day unless they initiate the contact. Staff must commit their time to ensuring that all children safely leave their care. Parents/ carers can contact teachers through email or Seesaw if they have queries about the day, or they can call the school office to make a phone appointment.

## Before school Provision

Breakfast Club to start at 8.00am. Phase bubbles will no longer be kept separate. **All pupils will need to arrive though the main school entrance and then go the designated area for their phase.**

- EYFS and KS1- in the main hall
- KS2- in the dining room
- Bagels will be served to all pupils in school from designated areas in each phase.

## After school Provision

BOSH will provide after school care, as before Covid-19, and will no longer need to have separate groups. Anyone who is interested in using the after-school club can contact them on: 0800 756 6667

## What you can do to support your child

To help your child feel confident about her/ his return to school, please talk to her/him about the following:

- which entrance to use each morning (see above).
- to go straight into class rather than waiting/ playing in the playground before school.
- regular hand washing/ sanitising, particularly on entry to school, before lunchtime and after using the toilet.

If you have any questions or concerns about the points we've set out above, please get in touch with us by emailing: [admin@rolls-crescent.manchester.sch.uk](mailto:admin@rolls-crescent.manchester.sch.uk) or ringing the school office on 0161 209 9930.

We are looking forward to welcoming you all back on Monday September 6<sup>th</sup>.

Kind Regards

Handwritten signatures of Ms Turner and Mr Reynolds in cursive script.

Ms Turner & Mr Reynolds

Heads of School